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Project Action Review (PAR) List Selection Process

Program Controls distributes the Design Milestone Report (DMR) monthly, usually on the 5th of each month.

PAR is held the third Wednesday of odd-numbered months as part of Change Management. Approximately ten days prior to each meeting, the Program Controls Engineers scan the most recent DMR to create a list of projects requiring discussion at the PAR Meeting:

- Design Start date 45 days out (blue) or overdue (red)
- Env Doc end date 45 days out (blue) or overdue (red)
- DSR end date 45 days out (blue) or overdue (red)
- R/W Plat end date 45 days out (blue) or overdue (red)
- R/E acquisition start date 45 days out (blue) or overdue (red)
- R/E acquisition end date 45 days out (blue) or overdue (red)
- UTL relocation start date 45 days out (blue) or overdue (red)
- UTL relocation end date 45 days out (blue) or overdue (red)

R/E acquisition duration
less than 24 months

UTL relocation duration
less than 7 months

The Program Controls Engineers check the DMR for notes. If the Project Team has agreed to durations less than 24/7 and it is documented in PMP as a DMR note, don't bring to PAR unless projected duration(s) fall below agreed-upon duration(s).

Program Controls Engineers assemble the PAR discussion list using the above criteria and may employ their discretion.

One week prior to the meeting, Program Controls Engineers provide the Programming Engineers the completed PAR list who send to the appropriate Management and Staff.

Note: The Project Action Review (PAR) process applies to projects at LC 10 through LC 15 only.